



International Training  
Center Paris

# TRAINING SCHEDULE

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# ADVANCED CONTRACT LAW – FOR NON-LAWYERS

## Overview:

The Advanced Contract Law for non-Lawyers training program is designed to provide non-legal professionals with an in-depth understanding of contract law principles and practices. The program is intended to help non-lawyers better understand the legal implications of contracts and how to manage them effectively in their day-to-day work.

### Objectives:

- Develop a comprehensive understanding of contract law principles and their applications in practice.
- Understand the legal implications of different types of contracts and clauses.
- Learn how to draft, negotiate, and manage contracts effectively.
- Develop the ability to identify and manage legal risks associated with contracts.
- Understand the role of contract law in dispute resolution and settlement.

Throughout the training program, participants will engage in a variety of learning activities, including case studies, group discussions, simulations, and self-assessment exercises. The program is designed to provide non-legal professionals with a comprehensive understanding of contract law principles and practices, and equip them with the knowledge and skills needed to manage contracts effectively and minimize legal risks associated with them.

## Targeted Groups:

- Procurement managers
- Contract administrators
- Supply chain professionals
- Project managers
- Business executives involved in contract management

# Planning:

## Day 1: Introduction to Contract Law

- Overview of contract law principles and concepts
- Types of contracts and their legal implications
- Elements of a valid contract

## Day 2: Drafting and Negotiating Contracts

- Drafting effective contract clauses
- Negotiating contracts
- Key contract provisions and clauses

## Day 3: Managing Contracts

- Contract performance management
- Risk management in contracts
- Contract termination and breach

## Day 4: Contract Dispute Resolution

- Overview of dispute resolution mechanisms
- Alternative dispute resolution techniques
- Litigation and arbitration in contract disputes

## Day 5: Advanced Contract Law

- Advanced contract issues and provisions
- Contract law in international contexts
- Ethics in contract law