



International Training
Center Paris

TRAINING SCHEDULE

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CERTIFIED BENEFITS PROFESSIONAL (CBP)

Overview:

The Certified Benefits Professional (CBP) training program is designed for professionals who are responsible for managing and administering employee benefits programs in their organizations. This program provides participants with a comprehensive understanding of the principles and practices of employee benefits, as well as practical skills that can be applied in their current roles.

Objectives: The objectives of the Certified Benefits Professional (CBP) training program are:

1. Develop a thorough understanding of employee benefits principles and practices.
2. Enhance knowledge and skills in employee benefits plan design, implementation, and administration.
3. Learn practical approaches to managing employee benefits programs.
4. Explore emerging trends and innovations in employee benefits.
5. Develop and apply ethical and legal principles to employee benefits management.

Throughout the training program, participants will engage in a variety of learning activities, including case studies, group discussions, simulations, and self-assessment exercises. The program is designed to provide participants with practical skills and knowledge that can be applied immediately in their current roles, as well as to enhance their employee benefits management capabilities.

Targeted Groups:

- Benefits administrators
- Employee benefits managers
- Benefits consultants
- HR professionals managing benefits programs
- Professionals focused on employee well-being

Planning:

Day 1: Introduction to Employee Benefits

- Overview of employee benefits and its role in attracting and retaining talent
- Understanding the types of employee benefits and their tax implications
- Conducting needs analysis for employee benefits programs

Day 2: Employee Benefits Plan Design

- Understanding the principles of effective employee benefits plan design
- Designing employee benefits plans to meet organizational goals and objectives
- Assessing the financial and legal implications of employee benefits plan design

Day 3: Employee Benefits Plan Implementation

- Understanding the principles of effective employee benefits plan implementation
- Implementing employee benefits plans effectively and efficiently
- Managing employee benefits program communications and employee education

Day 4: Employee Benefits Plan Administration

- Understanding the principles of effective employee benefits plan administration
- Administering employee benefits plans efficiently and accurately
- Managing employee benefits program compliance with legal and regulatory requirements

Day 5: Emerging Trends and Innovations in Employee Benefits

- Understanding emerging trends and innovations in employee benefits
- Exploring new approaches and technologies in employee benefits management
- Preparing for the future of employee benefits