



International Training  
Center Paris

# TRAINING SCHEDULE

**Phone: +33 6 59 26 89 09**

**E-mail: [Info@itcparis.com](mailto:Info@itcparis.com)**

**Address: 78, Avenue des Champs-Élysées, 75008 Paris**

# CHANGE MANAGEMENT FOUNDATION AND PRACTITIONER TRAINING

## Overview:

The Change Management Foundation and Practitioner training is designed to equip participants with the knowledge and skills needed to effectively manage and implement change within an organization. The training covers the principles, theories, and practices of change management, as well as the tools and techniques required for successful implementation. Participants will also learn how to develop and execute a change management plan that aligns with their organization's goals and objectives.

### Objectives:

- Understand the principles and theories of change management and their practical application
- Identify the factors that influence change and how to manage resistance to change
- Learn the tools and techniques used for change management, including stakeholder analysis, communication planning, and risk management
- Develop the skills required to design, implement and evaluate a change management plan that aligns with organizational goals and objectives
- Prepare for the Change Management Foundation and Practitioner certification exams

By the end of this training, participants will have gained a comprehensive understanding of change management principles, practices, and tools, and be able to apply them to manage change initiatives in their organizations. The Change Management Foundation and Practitioner certification exams are not included in the training but participants will be prepared to take and pass them. Upon completion of the training, participants will receive a certificate of attendance.



# Targeted Groups:

- Organizational development specialists
- Communication managers
- Employee engagement coordinators

# Planning:

## Day 1: Introduction to Change Management

- Understanding the context and drivers for change
- Theories and principles of change management
- Introduction to the Change Management Framework

## Day 2: The Change Management Process

- Preparing for change
- The Change Management Process
- The role of stakeholders in change management

## Day 3: Change Management Techniques and Tools

- Stakeholder analysis and communication planning
- Change impact assessment and risk management
- Defining the vision for change and the benefits it brings

## Day 4: Change Implementation

- Implementing the change management plan
- Managing resistance to change
- Monitoring and evaluating the change

## Day 5: Change Management Foundation and Practitioner Exam Preparation

- Review of key concepts and principles
- Exam-style practice questions and feedback

- Tips and techniques for passing the exam