



International Training  
Center Paris

# TRAINING SCHEDULE

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# CHANGE MANAGEMENT TRAINING

## Overview:

Change Management is the process of managing and implementing changes in an organization to achieve desired outcomes. This training program is designed to provide participants with the knowledge and skills necessary to effectively manage change initiatives in their organizations. Participants will learn about the various theories and models of change management, as well as the key principles and best practices for managing change in a systematic and effective way.

### Objectives:

- Understand the importance of change management in organizational success
- Learn the different approaches and theories of change management
- Understand the key principles and best practices for effective change management
- Learn how to assess and manage risk in change initiatives
- Learn how to develop and execute change management plans
- Learn how to communicate and engage stakeholders in the change process

This training program is ideal for managers, project managers, change managers, HR professionals, and anyone who is responsible for managing change initiatives in their organization. Upon completion of this training, participants will have a comprehensive understanding of change management principles and best practices, and will be equipped with the skills necessary to successfully manage change initiatives in their organization.

## Targeted Groups:

- Change management leaders
- HR professionals involved in organizational changes
- Managers guiding teams through transitions
- Leaders focusing on change implementation
- Professionals seeking effective change management strategies

# Planning:

## **Day 1: Introduction to Change Management**

- Understanding the importance of change management
- Theories and models of change management
- Common change management challenges

## **Day 2: Principles of Effective Change Management**

- Key principles of effective change management
- Organizational readiness for change
- Identifying and managing resistance to change

## **Day 3: Assessing and Managing Risk in Change Initiatives**

- Types of risk in change initiatives
- Risk assessment and management strategies
- Developing contingency plans

## **Day 4: Developing and Executing Change Management Plans**

- Developing a change management plan
- Stakeholder analysis and engagement
- Developing communication strategies

## **Day 5: Communicating and Engaging Stakeholders in the Change Process**

- Effective communication in change management
- Engaging stakeholders in the change process
- Measuring and evaluating the success of change initiatives