

TRAINING SCHEDULE

A STATE





COMPLIANCE AND ETHICS IN PROCUREMENT

Overview:

The Compliance and Ethics in Procurement training program is designed for procurement professionals seeking to enhance their understanding of compliance and ethical considerations in procurement. The program will cover a range of topics, including regulatory compliance, ethical standards, risk management, and supplier relationships. Participants will gain practical knowledge and skills required to implement effective compliance and ethical practices in procurement.

Objectives: By the end of this training program, participants will be able to:

- Understand the regulatory and legal requirements associated with procurement.
- Develop an ethical mindset and recognize ethical dilemmas in procurement.
- Implement effective risk management practices in procurement.
- Manage supplier relationships while maintaining compliance and ethical standards.
- Develop strategies for promoting a culture of compliance and ethics in procurement.

The training program will include lectures, case studies, group discussions, and practical exercises. Participants will have the opportunity to apply the concepts learned in the training program to real-world procurement scenarios. By the end of the training program, participants will be equipped with the knowledge and skills required to implement effective compliance and ethical practices in procurement, manage supplier relationships while maintaining compliance and ethical standards, and promote a culture of compliance and ethics within their organizations.



Targeted Groups:

- Compliance officers in procurement
- Contract managers focused on ethical practices
- Legal professionals ensuring ethical procurement
- Procurement directors emphasizing compliance
- Supply chain managers addressing ethical considerations

Planning:

Day 1: Introduction to Compliance and Ethics in Procurement

- Overview of procurement compliance and ethics
- Understanding the legal and regulatory framework for procurement
- Ethical considerations in procurement

Day 2: Compliance in Procurement

- Regulatory compliance requirements in procurement
- Best practices for compliance management in procurement
- Monitoring and reporting compliance

Day 3: Ethics in Procurement

- Developing an ethical mindset in procurement
- Recognizing and addressing ethical dilemmas in procurement
- Promoting ethical behavior in procurement

Day 4: Risk Management in Procurement

- Identifying and managing risks in procurement
- Implementing effective risk management practices in procurement
- Ensuring supplier compliance and performance



Day 5: Supplier Relationships and Culture of Compliance

- Building and maintaining positive supplier relationships
- Maintaining compliance and ethical standards in supplier relationships
- Promoting a culture of compliance and ethics in procurement