ITC
International Training Center Paris

TRAINING SCHEDULE

LEADING REMOTE TEAMS TRAINING

Overview:

The Leading Remote Teams training program is designed for leaders who manage remote teams or are transitioning to a remote work environment. This training focuses on the skills necessary to lead and motivate remote teams, establish a culture of trust and accountability, and maximize productivity in a virtual environment. Participants will learn practical strategies for communicating effectively, building relationships, managing performance, and leveraging technology to lead successful remote teams.

Training Objectives:

- Understand the unique challenges of leading remote teams and develop strategies to overcome them
- Learn techniques for effective communication, relationship building, and team collaboration in a virtual environment
- Establish a culture of trust, accountability, and productivity within remote teams
- Develop skills to manage remote team members' performance, including setting goals, providing feedback, and measuring results
- Learn how to leverage technology and tools to optimize remote team performance and productivity

By the end of this training program, participants will have developed a comprehensive understanding of the unique challenges and opportunities associated with leading remote teams. They will have the skills, tools, and strategies necessary to create a culture of trust and accountability within remote teams, effectively communicate, build relationships, manage performance, and leverage technology to maximize productivity. Participants will leave with practical, actionable insights that they can immediately apply to lead successful remote teams.

Targeted Groups:

- Managers overseeing remote teams
- Team leads navigating virtual team dynamics
- Leaders seeking to optimize remote team collaboration
- Professionals adapting to remote work challenges
- Individuals focused on effective remote leadership

Planning:

Day 1: Understanding the Challenges of Leading Remote Teams

- Introduction to remote work and its impact on leadership
- Challenges of leading remote teams
- Strategies for overcoming common remote work challenges

Day 2: Effective Communication and Relationship Building in a Virtual Environment

- Communication strategies for remote teams
- Techniques for building relationships and trust
- Managing virtual meetings and presentations

Day 3: Establishing a Culture of Trust and Accountability in Remote Teams

- Building a culture of trust and accountability in a virtual environment
- Defining expectations and accountability
- Promoting collaboration and engagement

Day 4: Managing Remote Team Performance

- Setting goals and expectations for remote team members
- Providing feedback and coaching virtually
- Measuring and tracking performance

Day 5: Leveraging Technology and Tools for Remote Team Success

- Overview of technology and tools for remote teams
- Best practices for using technology to manage remote teams
- Strategies for optimizing remote team performance and productivity