



International Training
Center Paris

TRAINING SCHEDULE

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PROJECT MANAGEMENT FOR LEADERS

Overview:

The Project Management for Leaders training program is designed for managers and executives who oversee project teams and want to gain a comprehensive understanding of project management principles and practices. This training covers the essentials of project management, from project initiation to project closure, and provides practical strategies for managing project scope, budget, schedule, and quality. Participants will learn how to effectively communicate with project teams, stakeholders, and other key project management stakeholders, and gain the skills necessary to successfully lead projects from inception to completion.

Training Objectives:

- Understand the fundamental principles of project management and how they apply to real-world scenarios
- Develop an understanding of project management methodology, tools, and techniques
- Learn how to develop and manage project schedules, budgets, and scope
- Gain insights into how to identify and manage project risks
- Develop effective communication strategies for working with project teams, stakeholders, and other key project management stakeholders
- Learn how to manage project change requests, and the impact they can have on project outcomes
- Gain the skills to manage project quality, and ensure that projects deliver expected value to stakeholders
- Understand how to evaluate project outcomes, and identify opportunities for continuous improvement

By the end of this 5-day Project Management for Leaders training program, participants will have gained a comprehensive understanding of project management principles, tools, and techniques, and the skills necessary to lead successful projects from start to finish. They will have the ability to manage project scope, schedule, budget, and quality effectively, and be equipped with the communication skills required to collaborate with project teams, stakeholders, and other key project management stakeholders. The practical strategies

learned in this training program will enable leaders to deliver projects that meet or exceed stakeholder expectations, and ensure project outcomes are aligned with business goals and objectives.

Targeted Groups:

- Senior managers overseeing projects
- Project sponsors
- Department heads involved in project oversight
- Leaders responsible for project success
- Executives seeking project management insights

Planning:

Day 1: Introduction to Project Management for Leaders

- Understanding the basics of project management
- Project management methodology and best practices
- Project initiation and planning

Day 2: Project Planning and Scheduling

- Developing project scope and requirements
- Developing project schedules and timelines
- Resource allocation and management

Day 3: Project Budgeting and Cost Control

- Developing project budgets and cost estimates
- Managing project costs and expenses
- Earned value management

Day 4: Managing Project Risks and Change Requests

- Identifying project risks and developing risk mitigation plans

- Managing change requests and their impact on project outcomes
- Managing stakeholder expectations

Day 5: Project Quality Management and Evaluation

- Quality management principles and practices
- Project quality control and assurance
- Evaluating project outcomes and identifying opportunities for continuous improvement